

**Community Collaborative Virtual School
Regular Meeting of the Board of Directors
Agenda – Board Meeting**

100 East San Marcos Blvd., Suite 350, San Marcos, CA 92069
277 Boyd Road, Pleasant Hill, CA 94523 619-871-1771

Call In Number: 712-775-7031 Access Code: 838039
Thursday, November 8, 2018 10:30a.m.

MISSION STATEMENT

Our mission is to honor students and stakeholders by providing ongoing support and servant leadership in a professional, cohesive, and collaborative manner. We will strengthen programs through collaboration, innovation, communication, and the sharing of resources.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE:

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Community Collaborative Virtual School at 760-494-9646.

1. Call to Order and Roll Call

Time _____ a.m.

1.1. Roll Call

William Hall	President
Michael Humphrey	Vice President
Susan Houle	Clerk
Steve Fraire	Member
David Franklin	Member
Ruben Zepeda III	Non-Voting Member

Action

2. Approve/Adopt Agenda

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of November 8, 2018.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

3. Public Comment – Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

Action

4. Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

5. Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

**A. Legal Matters: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956. 9: One Case**

5.1. Report of Action Taken in Closed Session

The Board will report any action taken in Closed Session as required by law.

6. Reconvene Regular Meeting

7. Pledge of Allegiance

Led by _____

8. Public Comments/Recognition/Reports

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agendized or non-agendized items to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is no intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

Discussion

9. Correspondence/Proposals/Reports

9.1. LCCFF Dashboard Local Indicators – California Pacific Charter Schools, CCV-Sage Oak, CCV-Keppel Partnership Academy

Action
Enclosure

10. Consent Agenda

- 10.1. Minutes of the Regular Board Meeting on October 11, 2018**
- 10.2. Check Register: October 1 - 31, 2018 - CPCS**
- 10.3. Check Register: October 1 - 31, 2018 - CCV-Sage Oak Charter**
- 10.4. Check Register: October 1 - 31, 2018 - CCV-Keppel Partnership**
- 10.5. Job Descriptions:**
Special Education Case Manager, Vendor Screener (Stipend), STEM Scholar (Stipend), VAPA Scholar (Stipend), Special Education Administrative Assistant, High School Registrar, Special Education Program Specialist

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11. Personnel Services

11.1. Approval of Administrative Employee

It is recommended that the Board approve the contract for the following certificated employee:

Employee Number	Position	Program	Effective Date
A068	CIR: Assistant Director of Special Education to Director of Special Education	Admin	11/08/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.2. Approval of Certificated Employees – CCV-Sage Oak Charter

It is recommended that the Board approve the contract for the following certificated employees:

Employee Number	Position	Program	Effective Date
181927	Special Education Program Specialist	Sage Oak	11/09/18
A0JQ	Test Site Coordinator (Stipend)	Sage Oak	12/01/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.3. Approval of Classified Employee – CCV-Sage Oak Charter

It is recommended that the Board approve the contract for the following classified employee:

Employee Number	Position	Program	Effective Date
181928	IT Coordinator	Sage Oak	11/01/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.4. Approval of Classified Positions – CCV-Sage Oak Charter

It is recommended that the Board approve the following classified positions:

Employee Number	Position	Program	Effective Date
TBD	Special Education Administrative Assistant	Sage Oak	TBD
TBD	High School Registrar	Sage Oak	TBD

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.5. Resignation/Release of Classified Employee – CCV-Sage Oak Charter

It is recommended that the Board approve the release of the following classified employee:

Employee Number	Position	Program	Effective Date
A0KY	Temporary Registrar Clerk	Sage Oak	10/31/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.6. Approval of Certificated Employees – California Pacific Charter

It is recommended that the Board approve the contracts for the following certificated employees:

Employee Number	Position	Program	Effective Date
181929	Special Education Case Manager (.5 FTE)	Excel	10/22/18
181930	Special Education Case Manager	Excel	11/01/18

181931	Special Education Case Manager (Shared Position CPCS/County)	Excel	11/02/18
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Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.7. Track A One-Time Salary Adjustment – CalPac

It is recommended that the Board approve the one-time salary adjustment for Track A employees of CalPac.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.8. One-Time Salary Adjustment – CalPac

It is recommended that the Board approve the one-time salary adjustment of \$1,500 for all employees of CalPac.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.9. Track A One-Time Salary Adjustment – Excel Academy

It is recommended that the Board approve the one-time salary adjustment for Track A employees of Excel Academy.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.10. Track A One-Time Salary Adjustment – Sage Oak

It is recommended that the Board approve the one-time salary adjustment for Track A employees of Sage Oak.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.11. One-Time Salary Adjustment – Sage Oak

It is recommended that the Board approve the one-time salary adjustment of \$1,500 for all employees of Sage Oak.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12. Business/Financial Services

12.1. Raindrop Marketing Agreement - CalPac

It is recommended that the Board approve the agreement with Raindrop Marketing design and marketing support to launch CalPac's Elementary school program.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.2. Franklin Covey Leadership Development

It is recommended that the Board approve the proposal from Franklin Covey for a one-day in person Professional Development training on December 17, 2018.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.3. Office Lease Amendment – Sage Oak

It is recommended that the Board ratify the amended lease with Ford Plaza LLC which includes the addition of Suite 206, Board approved expanded office space for Sage Oak administrative offices, effective through September 30, 2021.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Discussion

13. Policy Development

13.1. Board Policies – Student Services

First Reading of the following policies:

Academic Integrity; Acceptable Use; Alcohol, Tobacco, Drugs and Firearms; Bullying; FERPA; Foster Youth

14. Calendar

The next scheduled meeting is on December 6, 2018 at the Doubletree Hotel Circle in San Diego, CA.

15. Board Comments

16. CEO Comments

Action

17. Adjournment

The Regular meeting of the Board of Directors adjourned at _____ a.m.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, please contact Community Collaborative Virtual School

Telephone, 760-494-9646