

**Community Collaborative Virtual School
Regular Meeting of the Board of Directors
Agenda – Board Meeting**

100 East San Marcos Blvd., Suite 350, San Marcos, CA 92069
277 Boyd Road, Pleasant Hill, CA 94523 619-871-1771

Call In Number: 563-999-2090 Access Code: 139918
Thursday, December 6, 2018 9:30a.m.

MISSION STATEMENT

Our mission is to honor students and stakeholders by providing ongoing support and servant leadership in a professional, cohesive, and collaborative manner. We will strengthen programs through collaboration, innovation, communication, and the sharing of resources.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE:

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Community Collaborative Virtual School at 760-494-9646.

1. Call to Order and Roll Call

Time _____ a.m.

1.1. Roll Call

William Hall	President
Michael Humphrey	Vice President
Susan Houle	Clerk
Steve Fraire	Member
David Franklin	Member
Ruben Zepeda III	Non-Voting Member

Action

2. Approve/Adopt Agenda

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of December 6, 2018.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

3. Public Comment – Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

4. Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

5. Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

6. Reconvene Regular Meeting

7. Pledge of Allegiance

Led by _____

8. Public Comments/Recognition/Reports

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agendized or non-agendized items to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is no intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

Discussion

9. Correspondence/Proposals/Reports

9.1. Special Education Department Update

9.2. Program Updates

Action
Enclosure

10. Consent Agenda

- 10.1. Minutes of the Regular Board Meeting on November 8, 2018**
- 10.2. Check Register: November 1 - 30, 2018 - CPCS**
- 10.3. Check Register: November 1 - 30, 2018 - CCV-Sage Oak Charter**
- 10.4. Check Register: November 1 - 30, 2018 - CCV-Keppel Partnership**
- 10.5. Job Descriptions:**

Director of Special Education, Admissions and Records Coordinator, Instructional Assistant, Temporary Track A Clerk, Assistant High School Coordinator, Jumpstart/Track A Manager (Site Based), Jumpstart/Track A Administrator (Site Based)

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11. Personnel Services

11.1. Approval of Certificated Employees – California Pacific Charter

It is recommended that the Board approve the contract for the following certificated employees:

Employee Number	Position	Program	Effective Date
A03Y	CIR: Teacher of Record .5 FTE to .75 FTE	Excel	12/01/18
A0J8	CIR: Teacher of Record .5 FTE to .75 FTE	Excel	12/01/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.2. Resignation/Release of Certificated Employee – CCV-Sage Oak

It is recommended that the Board approve the release of the following certificated employee:

Employee Number	Position	Program	Effective Date
A020	Assessment Coordinator and Teacher Facilitator (.75 FTE/.25 FTE)	Sage Oak	12/31/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.3. Approval of Certificated Employees – CCV-Sage Oak Charter

It is recommended that the Board approve the contract for the following certificated employees:

Employee Number	Position	Program	Effective Date
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A09E	Test Site Coordinator	Sage Oak	11/30/18
A09G	Track A Site Manager	Track A Helendale	01/01/19
A0KI	Assessment Coordinator and Teacher Facilitator (.75FTE/.5FTE)	Sage Oak	01/15/19

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.4. Approval of Classified Employees – CCV-Sage Oak Charter

It is recommended that the Board approve the contract for the following classified employees:

Employee Number	Position	Program	Effective Date
181934	Temporary Track A Clerk (Not to exceed 75 hours)	Track A Helendale	12/07/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.5. Approval of Certificated Positions – CCV-Sage Oak Charter

It is recommended that the Board approve the positions of the following certificated employee:

Employee Number	Position	Program	Effective Date
TBD	Teacher Facilitator Trainee	Sage Oak	TBD
TBD	Teacher Facilitator	Sage Oak	TBD

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.6. Approval of Certificated Employee – CCV-Keppel Partnership

It is recommended that the Board approve the contract for the following certificated employee:

Employee Number	Position	Program	Effective Date
A0GJ	Track A Site Manager	Track A Keppel	01/01/19
A0AS	Track A Site Administrator	Track A Keppel	01/01/19

A072	CIR: Teacher of Record to Assistant High School Coordinator/Teacher of Record (.5 FTE/.5 FTE)	Excel	02/01/19
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Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.7. Approval of Classified Employee – CCV-Keppel Partnership

It is recommended that the Board approve the contract for the following classified employee:

Employee Number	Position	Program	Effective Date
181935	Temporary Track A Clerk (Not to exceed 75 hours)	Track A Keppel	12/07/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.8. High School Teacher Pay Rate Increase – Excel Academy

It is recommended that the Board approve the proposed pay rate increase of \$2 a day for each high school student on a Teacher of Records roster for all Excel Academy high school teachers, effective January 1, 2019.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.9. Track A One-Time Salary Adjustment – CalPac

It is recommended that the Board approve a one-time salary adjustment for a Track A employee that was not included on the November 7, 2018 board agenda.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.10. One-Time Salary Adjustment – CalPac

It is recommended that the Board approve a one-time salary adjustment for an employee that was not included on the November 7, 2018 board agenda.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.11. Science Wet Lab Stipend - CalPac

It is recommended that the Board approve a \$500 stipend per Science Wet Lab, not to exceed \$3,000, for the extra time and work the Science teacher provides for the wet lab, during the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

12. Student/Educational Services

Action
Enclosure

12.1. Field Trip Approval – Sage Oak

It is recommended that the Board approve the week-long Student Council Washington D.C. and East Coast College Tour trip to be held in March 2019 for Sage Oak Student Council members, at a cost of \$22,000.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.2. Family Vendor Agreement – Excel Academy

It is recommended that the Board approve the updated Family Vendor Agreement, which clarifies and reinforces ordering guidelines for instructional funds for newly enrolled families and signed by all families at the beginning of each new school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

13. Business/Financial Services

Action
Enclosure

13.1. First Interim Financial Report

It is recommended that the Board approve the First Interim Financial Report for California Pacific Charter Schools, CCV-Sage Oak Charter School and CCV-Keppel Partnership Academy for the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

13.2. Technology Purchase Proposal – Sage Oak

It is recommended that the Board approve the proposal from Sage Oak of purchasing 48 Chromebooks plus accessories at a cost of \$11,350, which is needed due to increased enrollment, to be used for student testing.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

13.3. Technology Purchase Proposal – Excel Academy

It is recommended that the Board approve the proposal from Excel Academy of purchasing 25 Chromebooks plus accessories at a cost of \$5,594.25, which is needed due to increased enrollment, to be used for student testing.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

14. Policy Development

14.1. Board Policies – Student Services Second Reading

It is recommended that the Board approve the following policies:
Academic Integrity; Acceptable Use; Alcohol, Tobacco, Drugs and
Firearms; Bullying; FERPA; Foster Youth

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

15. Calendar

The next meeting will be virtual on January 17, 2019.

16. Board Comments

17. CEO Comments

Action

18. Adjournment

The Regular meeting of the Board of Directors adjourned at _____ a.m.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, please contact Community Collaborative Virtual School

Telephone, 760-494-9646